

## **Hire a friend Melbourne city -[www.hireafriendmelbournecity.com](http://www.hireafriendmelbournecity.com)**

### **Terms and Conditions for Tour Bookings and Payments**

**1. Introduction** Welcome to [Hire a friend Melbourne city/[www.hireafriendmelbournecity.com](http://www.hireafriendmelbournecity.com)]. By booking a tour with us, you agree to comply with and be bound by the following terms and conditions. Please read them carefully.

### **2. Booking and Confirmation**

- All bookings are subject to availability and are not confirmed until full payment is received.
- A confirmation email will be sent upon successful booking.

### **3. Payment Terms**

- Full payment is required at the time of booking.
- We accept payments via [list payment methods, e.g., credit card, bsb and account number, etc.].
- Prices are subject to change without notice but will not affect confirmed bookings.

### **4. Cancellation and Refund Policy**

- Cancellations made [7] days before the tour date will receive a full refund.
- Cancellations made within [2] days of the tour date will incur a [percentage]% cancellation fee.
- No refunds will be issued for cancellations made [2] days or less before the tour date.

### **5. Changes and Amendments**

- Any changes to bookings must be requested in writing and are subject to availability.
- An amendment fee of [amount] may apply.

### **6. Liability and Insurance**

- [Hire a friend Melbourne city/ [www.hireafriendMelbournecity.com](http://www.hireafriendMelbournecity.com)] is not responsible for any personal injury, loss, or damage to personal belongings during the tour.
- We recommend that all participants have travel insurance.

### **7. Conduct and Behavior**

- Participants are expected to behave respectfully and follow the instructions of the tour guide.
- We reserve the right to remove any participant who is disruptive or poses a risk to others.

### **8. Special Requirements**

- Please inform us of any special requirements or medical conditions at the time of booking.

### **9. Governing Law**

- These terms and conditions are governed by the laws of [Victoria/Australia].

### **10. Contact Information**

- For any questions or concerns, please contact us at [0455 555 201]